

## **YOUTH MINISTRY ASSOCIATE – MIDDLE SCHOOL**

A worshipping congregation of 800 is seeking a team-oriented and engaging full-time Youth Ministry Associate to join our youth ministry staff team to serve a well-established United Methodist church in Franklin, TN. This person will be responsible for providing leadership for all aspects of middle school ministry to youth in grades 7-8, building relationships with students and their families and developing and leading programs and events.

Qualifications for this position include a joyful excitement for ministering with middle school youth, excellent communication skills, and a working knowledge of United Methodist theology. Interested candidates should have a high school diploma or GED. Some college and 1-3 years of middle school youth ministry experience is preferred.

### **Duties and Responsibilities**

- Assist in developing and executing the vision and goals of the middle school ministry.
- Collaboratively plan and execute Wednesday night and Sunday morning programs.
- Coordinate small groups for middle school aged youth.
- Plan and execute middle school specific activities, events, and trips.
- Execute an effective strategy for welcoming rising 7<sup>th</sup> graders and their parents into the youth ministry.
- Assist Director of Youth Ministries with combined and high school events and trips as needed.
- Maintain and manage an annual budget.
- Engage regularly (5 hours per week minimum) with youth and families outside scheduled programming following Safe Sanctuary guidelines.
- Builds relationships with leaders in local schools and partners with local middle and high schools to serve in appropriate ways.
- Coordinates communication to parents, youth, and volunteers about upcoming ministry opportunities through the website, weekly newsletter, email, and social media.
- Connects with and invites MIA (Missing and Inactive) youth to engage with youth group.
- Actively pursues avenues to connect middle school students with the FFUMC congregation.
- Provides a welcoming atmosphere for youth and adult leaders.
- Helps recruit and secure leaders for all aspects of ministry.
- Assists with other duties as assigned by the Director of Youth Ministries.

### **Qualifications**

- Models being a disciple of Jesus through actions, words, and lifestyle.
- Embraces a collaborative approach and works well in a team environment.
- Demonstrates excellent communication skills.
- Enjoys the challenge of meeting new people and connecting with them.
- Makes young people feel comfortable and valued.
- Ability to organize a complex ministry calendar alongside their personal schedule.
- Possesses a joyful excitement for youth and their families, the church, and the Word of God.
- A working knowledge of United Methodist theology and principles.
- Proficient in Word, Excel, and Microsoft Office.

All inquiries and resumes can be sent to Hank Hilliard @ [hhilliard@franklinfumc.org](mailto:hhilliard@franklinfumc.org).

Profile Power Point

[https://docs.google.com/presentation/d/14gB2IQz\\_6FRkRtG\\_KswvXT93pvhbj2DE/edit#slide=id.p1](https://docs.google.com/presentation/d/14gB2IQz_6FRkRtG_KswvXT93pvhbj2DE/edit#slide=id.p1)