

2016-17 Church Member and Open Public Registration Information

Below you will find detailed information on registration for the 2016/17 school year. Please feel free to see Jennifer with any and all questions you may have about the registration process!

Open Enrollment to the public begins at 9:00 a.m. sharp on Monday, February 8th. Registrations will be collected in Asbury Hall in our building beginning at 9am. **In order to be considered completely registered and eligible for a spot, you must turn in your application for enrollment and the \$150 Registration/Activity Fee at the time of registration.** All applications will be numbered and time stamped as they are received. All applications are processed in the order in which they are received. Please be prepared to make your payment by cash or check only.

If you wish to submit your application electronically, you must email it to me no earlier than 9am on Monday, February 8th. Applications will be time stamped by the time recorded on the email in my inbox and filed in the order received with the applications received in person for eligibility. **Please note, I must receive your payment within 24 hours of receiving your application in order to secure a spot for enrollment.** Please note that we do only receive payments by cash or check.

Applications will be continuously accepted until all classes are full. At that time, applicants will be put on a waiting list for any availability that might open.

Just as a reminder, all children enrolled in the Preschool program as Three Year Olds, Four Year Olds or Pre-Kindergarten **must be potty-trained to be in the programs**. We recommend that parents begin this training prior to the summer months to insure that their child meets this requirement.

Please mark your first preference of programs on the attached page and return it with the registration application form. You may also write your preferences directly on the application form. We will give careful consideration to each request. However, we may not be able to place every child in the requested program if the demand is greater than the number of spaces. The programs that we have available are:

Monday and Wednesday Parents Day Out (children who are 18 months of age by August 15th of the School Year but not yet Three Years of Age by the same date) - Class makeup is determined by groupings by age. The youngest two's class will have eight children to two teachers (**\$215.00** per installment) and the oldest two's classes will have ten children to two teachers. (**\$205.00** per installment) These classes fall under the Parents Day Out provision of TCA 71-3-503b.

Monday and Wednesday Three Year Old class –\$205.00 per installment – This is the two day a week option for Three Year Olds. This class will have two teachers and ten children. This class falls under the Parents Day Out provision of TCA 71-3-503b.

Tuesday/Thursday Class - \$205.00 per installment

This class meets on Tuesdays and Thursdays. This class will have children from young two's to young three's and will have two teachers and ten children. This class falls under the Parents Day provision of TCA 71-3-503b.

Tuesday, Thursday, Friday Three Year Old Preschool class –\$270.00 per installment. We offer a three day a week class for those who are three years of age by August 15th of the school year. This class is licensed and falls under the STARS designation like the Four Year old and PreK classes. There will be ten children in the class and two teachers.

Tuesday/Thursday/Friday Young 4's class--\$270.00 per installment. We offer one three day a week option for a combination class of oldest Threes and Younger Four's. It is a licensed class and falls under the STARS designation and is in alignment with Common Core and the TNELDS. There will be ten children in the class with two teachers.

3 day Pre K Class- \$270.00 per installment. This class will meet Tuesday, Thursday and Friday. This class will have 16 children and 2 teachers. This class is for those attending Kindergarten the following year. Children will be eligible to attend Kindergarten if they are 5 years old before August 15th, 2017. Our curriculum is aligned with Creative Curriculum, Common Core, the TNELDS and with knowledge of kindergarten expectations. These are licensed classes that fall under the STARS designation.

Monday, Tuesday, Wednesday, Thursday Four Year Old Pre K class – \$340 per monthly installment. This class is for those children who are eligible to attend kindergarten the following school year. Children must be 5 by August 15th, 2017 to be eligible for kindergarten. There will be 16 children and 2 teachers in this class. Our curriculum is aligned with Creative Curriculum, Common Core, the TNELDS and with knowledge of kindergarten expectations. These are licensed classes that fall under the STARS designation

Tuesday, Wednesday, Thursday, Friday Four Year Old Pre K class \$340.00 per monthly installment– This class is for those children who are eligible to attend kindergarten the following school year. Children must be 5 by August 15th, 2017 to be eligible for kindergarten. There will be 13 children and 2 teachers in this class. Our curriculum is aligned with Creative Curriculum, Common Core, the TNELDS and with knowledge of kindergarten expectations. These are licensed classes that fall under the STARS designation

Based on the information given **please indicate any preferences of days or programs** below and attach it to the registration form. Every consideration is given concerning your request, but all requests may not be possible to honor.

Please let Jennifer know if you have any questions about registration or the 2016-17 school year! THANK YOU!

Class Preference:

Please write in 1st choice and 2nd choice options. Also feel free to comment below if you have any other requests. We will try to honor these requests as much as possible, but there is no guarantee all classes will have enough enrollment to form or availability. Your choice indication will allow us to form classes for the next school year that best meet the needs of our preschool community.

Please attach this sheet to your application form and return on the day of registration with your \$150 registration/activity fee.

_____ M/W PDO

_____ T/TH PDO

_____ M/W 3's

_____ T/TH/F 3's

_____ Young 4's (T/TH/F)

_____ 3 day Pre K

_____ 4 day Pre K _____ Monday-Thursday _____ Tuesday- Friday

Any additional notes: